Panasonic KX-T7206E, KX-T206, KXT206, T206
Electronic Modular Switching System
Panasonic

User Manual
Please Read this manual before using the Electronic Modular Switching System.

For Single line telephones

Model
KX-T206E
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## Single Line Telephone Features

### Making Calls

<NOTE>

- **Off-Hook:** Lift the handset
- **On-hook:** Replace the handset

#### Intercom Calling

- **Intercom Calling**
  - Allows you to call another extension

#### Doorphone

- **Doorphone**
  - Allows you to have a conversation with a visitor at your door

#### Outward Dialling

- **Outward Dialling**
  - Allows you to make a call to an outside party

#### System Speed Dialling

- **System Speed Dialling**
  - Allows you to make outside calls using previously programmed speed dial numbers.
  - This system supports forty speed dial numbers which are available to all extension users

#### When a Line is Busy

- **Last Number Redial**
  - Allows you to automatically re-dial the last outside number dialled.
Single Line Telephone Features

Receiving Calls

**Answer**

![Telephone icon]

Off-hook

**Call Pickup**

![Telephone icon] 40

Off-hook Dial 40

While Having a Conversation

**Call Hold**

Allows you to place an intercom or outside call on hold.

*To place a call on hold:*

![Telephone icon] Press RECALL.

- Depending on the system programming you may need to dial 6 after pressing the recall button. For programming, see page 28 of the installation manual.

*To retrieve a call on hold:*

![Telephone icon] Press RECALL.

**Call Hold Retrieve**

Allows you to receive a call that has been placed on hold by another extension.

5

Off-hook Dial 5 Dial line number

- You can dial the extension number (21 through 26) which held the call or the line number.

**Call Transfer**

Allows you to perform a screened or Unscreened call transfer to another extension.

*To perform a screened call transfer:*

![Telephone icon] Press RECALL Dial extension number Wait for answer and announce

On-hook

*To perform an unscreened call transfer:*

![Telephone icon] Press RECALL Dial extension number On-hook

*To retrieve the call when the transferred call is not answered within 30 seconds an the call has returned to you:*

![Telephone icon]

Off-hook

- For programming the hold recall time, see page 28 of the Installation Manual.
Single Line Telephone Features

While Having a Conversation (contd.)

**Call Waiting**
During a conversation, a call waiting tone signals that there is a call waiting. You can respond to the waiting call by disconnecting from the first call or by placing the first call on hold.

**To talk to the new party by terminating the current call:**

- **On-hook**
- **Off-hook**

**Conference**
Allows you to add a third party to a two-party conversation and make a three party conference. You can have the following combination of calls on the line: three extensions, two extensions and one line, or one extension and two lines.

**To establish a conference:**

- Press recall
- The current call is placed on hold
- Press RECALL
- Dial number of other party
- When called party answers press RECALL

**To leave the conference:**

- On-hook
- • The other two parties can continue their conversation provided they are not both lines.

**To hold one party and talk to the other:**

- Press RECALL
- Talk to the other party

**Call Splitting**
Allows you to have two callers on a line and alternate between them. You can place the current call on hold and have a conversation with the other party.

**To talk to the new party holding the current call:**

- Press RECALL
- On-hook
- Off-hook

- Talk to the new caller

**To hold one party and talk to the other:**

- Press RECALL
- Dial the second party and talk

- Press RECALL
- Talk to the first party

- • Pressing RECALL alternates between the callers.
- • When you go on-hook, the other two parties callers remain on-line.
Single Line Telephone Features

**Paging Features**
The Paging features allow you to make a voice announcement to several persons at the same time. Your message is announced over the built-in speaker of proprietary telephones. The paged person can answer your page from a nearby telephone.

**Paging All Extensions**
Allows you to make a voice announcement to all extensions. Your message is announced over the built-in speaker of the proprietary telephones.

**Paging Answer**
Allows you to answer an announcement page at any extension within the system.

**Paging and transfer**
Allows you to transfer a call using the Paging to Extension feature.

<table>
<thead>
<tr>
<th>To transfer a call</th>
</tr>
</thead>
<tbody>
<tr>
<td>Press RECALL</td>
</tr>
<tr>
<td>Dial 33</td>
</tr>
<tr>
<td>You hear confirmation tone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Make an announcement</th>
<th>Wait for answer</th>
<th>On-hook</th>
</tr>
</thead>
</table>

**Other Features**

**Intercom Alerting Mode**
Allows you to switch voice calling to ring calling when making an intercom call. In Voice-Calling mode, you can talk to the other party immediately after the confirmation tone.

<table>
<thead>
<tr>
<th>To answer a page sent to the built-in speaker:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-hook</td>
</tr>
<tr>
<td>You hear confirmation tone</td>
</tr>
</tbody>
</table>

Talk

* For programming, see page 28 of the Installation Manual.
Other Features (contd.)

**Call forwarding**
You can redirect all of your calls to another extension.

**To set:**

- **Off-hook**: Dial 7
- **Dial extension number** (21 through 26)
- **#**

**To cancel:**

- **Off-hook**: Dial 70#

- *You may dial “0” instead of “#”*

**Call Pickup Deny**
Allows you to prevent another extension from picking up your calls with the “Call Pickup” feature.

**To set:**

- **Off-hook**: Dial 731#

**To cancel:**

- **Off-hook**: Dial 70#

- *You may dial “0” instead of “#”*

**Do Not Disturb (DND)**
Allows you to prevent other parties from disturbing you. Your extension will not receive intercom or outside calls.

**To set:**

- **Off-hook**: Dial 720#

**To cancel:**

- **Off-hook**: Dial 70#

- *You may dial “0” instead of “#”*.
Data Line Security
Your extension is protected against interruptions from “Call Waiting”, “Hold Alarm”, and “Executive Busy Override” features. Data communication devices, such as computers and facsimiles will operate as usual.

To set the data line security feature:

741#

Off-hook    Dial 741#    On-hook

To cancel the feature:

740#

Off-hook    Dial 740#    On-hook

Ÿ You may dial “0” instead of “#”.

External Feature Access
Allows you to access special features (e.g. Call Waiting) offered by a host PBX or Local Exchange. This feature is effective only during an outside call.

To access an external feature (e.g. Call Waiting):

Press RECALL    Dial 0    Talk to the new caller

Press RECALL    Dial 0    Talk to the first caller

Ÿ You may dial “0” instead of “#”

- If the Exchange Line Access Number Selection is assigned as “9”, the external features access number becomes “9”. For programming see page 26 of the installation manual.

Pulse to tone conversion
Allows you to change from Pulse to Tone dialling so that you can access special services such as Computer based banking services.

To set:

Dial phone number    Dial * then #    dial command (Pulse mode)

(Off-hook)            (Tone mode)

Station Feature Clear
Allows you to reset the following station features to the default setting:
- Call Forwarding
- Data Line Security
- Call Pickup Deny
- Do Not Disturb

To clear the setting:

741#

Off-hook    Dial 741#    On-hook

Ÿ You may dial “0” instead of “#”
Other Features (contd.)

**Time Setting (extension 21 only)**
Sets the correct time.

- **Off-hook**
  - Dial 77
  - Enter hour (01 through 12)

- **Enter minute**
  - Dial 0 (AM) or 1 (PM)
  - Dial #

- The clock starts immediately after pressing #.

**Date Setting (extension 21 only)**
Sets the current date.

- **Off-hook**
  - Dial 76
  - Enter year (2 digits)

- **Enter month**
  - Enter day (01 through 12)

- **Enter day of the week**
  - Enter day of the week (1 (Sun.) through 7 (Sat.))

- **#**
  - Dial #

**Flexible Night Service**
(extension 21 only)
This system supports both DAY and NIGHT modes of operation. The system operation for originating and receiving calls can be different in night and day modes.

**To set the night mode:**

- **Off-hook**
  - Dial 782#
  - **On-hook**

**To return to day mode:**

- **Off-hook**
  - Dial 781#
  - **On-hook**
### Single Line Telephone Features

<table>
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<tr>
<th>Feature</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Forward Set/Cancel</td>
<td>7 (extension number) # / 70#</td>
</tr>
<tr>
<td>Call Hold retrieve</td>
<td>5 (Line or Extension number)</td>
</tr>
<tr>
<td>Call Pickup</td>
<td>40</td>
</tr>
<tr>
<td>Call Pickup Deny Set/Cancel</td>
<td>731# / 730#</td>
</tr>
<tr>
<td>Conference</td>
<td>3</td>
</tr>
<tr>
<td>Data Line Security Set/Cancel</td>
<td>741# / 740#</td>
</tr>
<tr>
<td>Date Setting</td>
<td>76 Year Month Day Day-of-the-week #</td>
</tr>
<tr>
<td>Do Not Disturb Set/Cancel</td>
<td>720# / 70#</td>
</tr>
<tr>
<td>Doorphone Calling/Unlock /Unlock during conversation</td>
<td>31 / 32 / 3</td>
</tr>
<tr>
<td>Extension Calling</td>
<td>21 through 26</td>
</tr>
<tr>
<td>Flexible night service Set/Cancel</td>
<td>782# / 781#</td>
</tr>
<tr>
<td>Intercom Alerting Mode</td>
<td>*</td>
</tr>
<tr>
<td>Last Number Redial</td>
<td>80</td>
</tr>
<tr>
<td>Line access, Automatic</td>
<td>9 or 0 (depending upon system program)</td>
</tr>
<tr>
<td>Line access, Individual</td>
<td>81 or 82</td>
</tr>
<tr>
<td>Paging All Extensions</td>
<td>33</td>
</tr>
<tr>
<td>Paging Answer</td>
<td>43</td>
</tr>
<tr>
<td>Station Feature Clear</td>
<td>79#</td>
</tr>
<tr>
<td>System Speed Dialling</td>
<td>*00 through *79</td>
</tr>
<tr>
<td>Time setting</td>
<td>77 Hour Minute 0(AM)/1(PM) #32</td>
</tr>
</tbody>
</table>

**Note**
- you can enter “0” instead of “#” except with Date Setting, Flexible Night Service and Time Setting.